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OFFICE OF FINANCE STAFF MEETING MINUTES

17 February 1982

A. Notes Based on DDA Staff Meetings:

1. Mr. McMahon sent out a memo on use of independent contractors.

2. There is an internal DDO Covert Action Planning Group being created, also external Review Group consisting of Executive-Director, DDI, and IG.

3. Reported soliciting nominees for the position of Chief, Information and Privacy Division, Office of Information Services, Grade GS-16, SIS-00.

25X1 4. Reported [ ] Chief, LA Division talked to the DDA Office Directors at the DDA Staff Meeting in the continuation of the series of briefings being given by DDO Division Chiefs on future planning. Discussed current problems in Central America.

5. There is talk of a gold retirement medallion for 35 years of Agency service.

25X1 6. Reported [ ] is about to be sold for \$236,000.

7. The DDA had 29 security violations for the quarter October, November, December 1981 and the Office of Finance had two violations.

B. Items from Mr. Sherman:

25X1 1. Mr. Sherman asked [ ] to identify technical positions.

2. Mr. Sherman reported some concern re the new payroll system taking five years to develop. DDA has suggested we try to find a commercial system.

3. Meeting to be set up re the quarterly MBO's.

C. Around-the-table:

25X1 25X1 1. [ ] reported he had a successful TDY.

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25X1 5. [ ] sat in at the Staff Meeting and expressed he was 25X1  
25X1 glad to hear that [ ] had been revised.

25X1 7. [ ] reported representatives of Contract Claims Branch,  
A&C Division briefed approximately 46 B&F officers on CONIF III vendor  
payment process explaining the intricacies of the vendor payment processes 25X1  
and the Budget Officer's role in facilitating vendor payments.

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